

HRWS

HR WORKPLACE SERVICES



COVID-19

WORKPLACE INFORMATION PACKAGE

At Bateman Gordon & Sands, we want to be sure you have access to the most up-to-date Covid-19 resources available. For this reason, we have been working with our human resources partner, HR Workplace Services, to provide you with a comprehensive informational packet designed to support you and your company during this challenging time.

Please visit the **Covid-19 Workplace Information Package** in the [myHRWS Portal](#).

As this situation remains fluid, this Package will continue to be updated.

THE PACKAGE INCLUDES:

- ▶ FAQ's
- ▶ WARN Act Overview
- ▶ EEOC Guidance
- ▶ Families First Coronavirus Response Act
- ▶ Furlough vs. Layoff
- ▶ Furlough/Layoff Employee Sample Letter
- ▶ DOL Guidance on FLSA
- ▶ COVID-19 Workers Compensation Guide
- ▶ CDC Employer Recommendations
- ▶ Contagious Disease Policy
- ▶ Communicable Disease Policy
- ▶ Pandemic Response Parts 1&2
- ▶ DHS, 1-9 Form Remote Update
- ▶ Sample Employee Communications
- ▶ Self-quarantine Request Forms
- ▶ Coronavirus Workplace Policy Considerations
- ▶ Communicable Disease Policies
- ▶ Sample Pandemic Response Letters
- ▶ OSHA Workplace Guidance
- ▶ Employers' Pandemic Illness PowerPoint

IF YOU NEED ACCESS TO THE [myHRWS PORTAL](#), PLEASE CONTACT YOUR SERVICE REPRESENTATIVE.

